



APPLICATION FOR BUILDING PERMIT

New Building Construction

Permit # _____

Submit this application with applicable fee to:

Marceline City Hall
116 N. Main Street USA
Marceline, MO 64658

Please allow 3 business days for processing and review.

Building Type (check applicable)	
Residential Dwelling _____	Commercial Building _____ Detached Accessory Structure _____
Address of Proposed Construction	
Applicant	Property Owner
Name: _____	Name: _____
Address: _____	Address: _____
City / Zip: _____	City / Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____
Architect / Engineer in Responsible Charge	Contractor
Firm: _____	Company: _____
Address: _____	Address: _____
City / Zip: _____	City / Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____
Structural Information	Required Documentation Checklist
Square Feet: _____	<input type="checkbox"/> Blueprints (stamped) by architect
Stories: _____	<input type="checkbox"/> Design Elevations
Foundation Type: _____	<input type="checkbox"/> Certificate of insurance (general liability with City Named as additional insured)
Estimated Cost of Construction: _____	

Brief Description of Work

Consent, Authorization and Signatures

I understand and will adhere to the following:

1. No work may begin prior to issuance of this permit.
2. This application may be subject to a Marceline Planning & Zoning Board Hearing if it is determined that any portion of this application requires a variance to the City's Planning & Zoning Ordinance (Ord. #6.404).
3. All work related to this application must meet the building code requirements of the International Code Council (ICC) and all applicable Federal, State and Local building code requirements.
4. Any modification to the information provided in this application during the course of construction must be approved by the City Manager or his designee.

All provisions of the building code and other City ordinances will be complied with, whether specified herein or not. Plans approved by the Department form a part of this application. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I further certify that I am authorized by the owner to make the foregoing application, and that, before I accept my permit for which this application is made, the owner shall be made aware of all conditions of the permit. I understand that if I knowingly make any false statement herein will render this application and any permit obtained invalid.

Signature of Applicant: _____ **Date:** _____

Fee	Amount Paid
For construction of \$4,000 and over: \$18.00 plus \$2.00 per thousand over <i>(City of Marceline Code of Ordinances Title V, Chapter 500, Section 500090(C))</i>	\$ _____ Check # _____

Permit Issuance Information

This is to certify that I have examined the within detailed statement, together with a copy of the plans relating thereto, and find the same to be in accordance with the provisions of the Marceline Code of Ordinances, that the same has been approved and entered into the records of the City. A Certificate of Occupation will be issued following a final close out inspection upon request.

Name

Signature

Title

Date Approved / Permit Issued